

It is hereby notified that the students who have appeared in *UG 2nd Semester/ 4th Semester BA/B.Sc./B.Com (H&G) Supplementary Examinations* but **have not yet deposited the V.U. Supplementary Examination/Computer Processing Fees (Rs. 250/-)** till date are hereby directed to deposit their pending Exam fees **in online mode** as per the following schedule:-

<i>Semester/Course</i>	<i>Amount (Rs.)</i>	<i>Date of Payment</i>
UG Sem-II (H&G) Supplementary Examination Fee	250/-	22.11.2021 to 23.11.2021
UG Sem-IV (H&G) Supplementary Examination Fee	250/-	22.11.2021 to 23.11.2021

Instructions to students regarding pending Exam fee payment :-

1. Click on the following link
http://jrcadmission.net/student_area/student_index.php (OR)
visit <https://jrc.ac.in/> → Click on **Student Portal** → Click on **Student's Area**
2. Click on the sub-menu button: **2nd Semester Supple Fees (for 2nd Semester Supple Exam Fees)** or **4th Semester Supple Fees (for 4th Semester Supple Exam Fees)**.
3. Enter **Student ID** and click on '**Submit**' button.
4. Enter the **OTP** received in the **registered Mobile Number**.
5. A dialog box will appear containing Student ID, Name, Subject, Amount etc.
6. Fill up all the required fields and click **Submit**.
7. Click on "**CLICK HERE FOR ONLINE FEES PAYMENT**" and pay the requisite fees.
8. **Print the payment receipt and submit the same to college office** latest by **23.11.2021. (4 p.m.)**.
9. **In case of any query, mail to: jrcugadmission@gmail.com**

Important points to be noted:

- (i) The print-out of fee receipt can be downloaded from the "**Online Receipt**" button under **Print** section of the Student's Area portal (http://jrcadmission.net/student_area/student_index.php)
- (ii) For updating Mobile No. and E-mail id, the students are requested to submit a request **for updating Mobile No. and Email id** with the following details i.e. Name, Student ID, New Mobile No. and New Email ID to jrcugadmission@gmail.com.

Countersigned

Principal
Jhargram Raj College

Convenor, U.G. Admission Sub-Committee
Jhargram Raj College