



GOVERNMENT OF WEST BENGAL
Office of the Principal, Jhargram Raj College
JHARGRAM:721507

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Schedule of Reporting & Physical Verification of Documents of online admitted candidates

Activity	Date
Physical Document Verification of 1st Semester B.A./B.Sc./B.Com online admitted candidates – Room No. LH2 Hons. candidates [12th Merit List] & Gen. candidates [10th Merit List]	13.09.2019 (11 a.m. to 1 p.m.)
Registration of the above online admitted candidates (without late fine)	13.09.2019.(1 p.m. to 4 p.m.) & 14.09.2019. (10 a.m. to 1 p.m.)

N.B.

- 1. All admissions done on online system are absolutely provisional and will be cancelled any time for incorporation of incorrect data or false statements.*
- 2. If any student admitted under the online system does not report for verification on the respective date of verification of documents without any intimation to the college authority, his/ her admission will be cancelled.*
- 3. In case, the candidate has already been admitted in any other college, the candidate must submit the hard copy of the cancellation statement/Transfer certificate to the college authority on the date of verification of documents.*
- 4. It is to be noted that candidates who have already been admitted and registered in the Vidyasagar University portal in the current academic session 2019-20 are not eligible for fresh application or subsequent admission and applications/online admissions, if any, from such candidates will be summarily rejected.*
- 5. As per rules, in case of absence of suitable candidates in reserved seats, SC seats may be filled up with ST candidates and vice versa. Similarly, OBC-A seats may be filled up with OBC-B candidates and vice versa.*
- 6. All admitted candidates must submit a print out of the anti-ragging affidavit (link of which is given in the admission portal) to the college authority at the time of verification of documents.*

Physical Verification of Documents & Subsequent Registration:-

The candidates are required to bring the following documents for physical document verification and subsequent registration:

- a) Print out of application/admission form duly signed by candidate and guardian.
- b) Copy of Online admission fee payment receipt.
- c) Proof of Date of Birth (Birth certificate/ Madhyamik or Equivalent Examination Admit card) in original along with three (3) self-attested photocopies (xerox copies) of the same.
- d) Higher secondary/equivalent examination mark sheet in original along with three (3) self-attested photocopies (xerox copies) of the same.
- e) Higher secondary/equivalent examination registration in original along with three (3) self-attested photocopies (xerox copies) of the same.
- f) Caste certificate from competent authority in original along with three (3) self-attested photocopies (xerox copies) of the same, if applicable.
- g) Physical disability certificate from competent authority in original along with three (3) self-attested photocopy (xerox copies) of the same, if applicable.
- h) School Leaving Certificate (Character Certificate) in original.
- i) Blood Group Certificate along with a self-attested photocopy (xerox copy) of the same.
- j) Two passport/stamp size colour photos.
- k) Anti-Ragging Declaration Forms, duly filled up and signed by student and guardian, in prescribed format downloaded from the admission portal.
- l) Transfer Certificate/hard copy of Admission Cancellation Statement (only for previously admitted candidates)
- m) Special Permission Letter from Vidyasagar University (only in case of candidates who have passed H.S. Examination prior to 2017).

Principal/Officer-in-Charge
Jhargram Raj College